ज्ञानं सविज्ञानम्
DPES
Dhole Patil Education Society

DHOLE PATIL COLLEGE OF PHYSIOTHERAPY

Approved by Govt. of Maharashtra,
Affiliated to Maharashtra University of Health Science, (MUHS) Nashik,
Maharashtra State OTPT Council, Mumbai.

Campus - Near EON IT Park, Kharadi, Dhole Patil College Road, Wagholi,Pune - 412207., India. **Tel.** : +91-20-66059900 **Email** : dholepatilphysiotherapy@gmail.com **Web.** : www.dpcop.in

Ref. No.: DPCOP/A.Y. 2025-26/ICC/Hostel committee/07

Date : 03/01/2026

HOSTEL COMMITTEE 2025-26

The Dhole Patil Education Society's Dhole Patil College of Physiotherapy declares and constitutes the Hostel Committee as per the directions of the Dhole Patil Education Society's for enhancement of Students care and satisfaction of the Dhole Patil College of Physiotherapy

SR.NO	COMMITTEE MEMBERS	DESIGNATION
1	Mr. Sagar U. Dhole Patil (Hon. Chairman)	Chairperson
2	Mr. Denies Selvam - Warden	Co-Chairperson
3	Mrs. Madhavi Repal	Member Admin
4	Dr. Anuraddha Iyer	External Facilitator
5	Mr. Vishwas Honrao	External Facilitator
6	Dr. N. Gunasekaran PT	Principal Secretary
7	Dr. Akshay Khatavkar PT	Member- Student welfare
8	Dr. Prajakta Valke PT	Coordinator
9	Dr. Shruti Bhalerao PT	Co-Coordinator
10	Ms. Shivani Korde	Final Year Coordinator
11	Ms. Shraddha Deshmukh	Final Year Coordinator
12	Mr. Alkesh Wade	Third Year Coordinator
13	Ms. Aditi Wavare	Third Year Coordinator
14	Ms. Akansha Teke	Second Year Coordinator
15	Mr. Tejas Mahalle	First Year Coordinator
16	Ms. Prachi Patil	First Year Coordinator

D P E S, Dhole Patil College of Physiotherapy Pune 412207.

Principal

Principal
D P E S, Dhole Patil
College of Physiotherapy
Pune - 412207.

STANDARD OPERATING PROCEDURE OF HOSTEL COMMITTEE 2025-26

Objectives:

The Hostel Committee shall function as the principal body responsible for ensuring the effective administration, discipline, welfare, and overall development of students residing in the college hostel. To maintain a safe, secure, and disciplined residential environment and to promote academic focus, personal growth, and harmonious community living among hostel residents. Ensure the proper maintenance and utilization of hostel infrastructure and facilities and to address grievances and resolve issues in a fair, transparent, and timely manner.

Roles and Responsibilities:

Hostel Warden (Co- Chairperson):

Preside over committee meetings and ensure the effective functioning of the hostel. Oversee the overall management of the hostel and the implementation of hostel policies. Assist the Hostel Warden in day-to-day operations.

Administrative Officer:

Act as a liaison between the committee and the college administration. Handle administrative tasks related to hostel admissions, records, and communication

Senior Faculty Member:

Represent the academic perspective in hostel-related matters. Assist in addressing academic concerns of hostel residents. Oversee daily operations, including room allocation, cleanliness, and maintenance. Address and resolve issues raised by hostel residents. Monitor access control and implement security measures.



Student Representatives:

Act as a liaison between the committee and hostel residents. Gather and represent the concerns and feedback of students. Convey maintenance-related concerns and requirements to the committee. Coordinate with maintenance staff to ensure timely repairs and upkeep.

Admission and Allocation by the warden:

Develop and implement a transparent hostel admission process. Ensure fair and equitable room allocation to students.

Hostel Rules and Regulations:

Establish and communicate clear rules and regulations for hostel residents. Enforce disciplinary actions for violations, if necessary. Emergency Preparedness: Develop and communicate emergency evacuation plans to hostel residents. Conduct periodic drills to ensure readiness in case of emergencies.

Health and Hygiene:

Implement regular cleanliness inspections. Promote and enforce hygiene standards within the hostel premises.

Feedback Mechanism:

Establish a feedback mechanism for hostel residents. Address and resolve complaints or concerns in a timely manner.

Crisis Management:

Develop a crisis management plan for situations such as natural disasters or public health emergencies. Communicate emergency procedures to hostel residents.

Pune 412207.

Social and Recreational Activities:

Organise social and recreational activities for hostel residents. Foster a sense of community within the hostel.

Review and Reporting:

Periodically review hostel operations and policies. Submit reports to the college administration highlighting the activities and outcomes of the committee

Effective Date: This Standard Operating Procedure comes into effect on 01/01/2026.

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HOSTEL COMMITTEE MEETING FREQUENCY

The will be a one meeting every quarterly in a year by Institutional Ethical Committee

SR.NO	FREQUENCY	QUARTER	MONTH
1	Meeting -I	First	January-March 2025
2	Meeting -II	Second	April-June2025
3	Meeting -III	Third	July-September 2025
4	Meeting -IV	Fourth	October to December 2025



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HOSTEL COMMITTEE MEETING SCHEDULE

SR.NO	SCHEDULE	DATE	DAY	TIME	PLACE
1	Meeting -I	5th March 2025	Wednesday	4-5pm	Principal Sir Office
2	Meeting -II	5th June 2025	Thursday	4-5pm	Principal Sir Office
3	Meeting -III	2nd September 2025	Tuesday	4-5pm	Principal Sir Office
4	Meeting -IV	3rd December 2025	Friday	4-5pm	Principal Sir Office

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